HMSG Art Photography Internship

The Hirshhorn Museum and Sculpture Garden is the Smithsonian Institution’s contemporary and modern art museum located on the National Mall. The collection contains at least 12,000 works including photography, paintings, drawings and prints, sculptures, installations, and time-based media. The Art Photography Intern will join the Photography Department team photographing the permanent collection. He or she will learn best practices when shooting works on paper in a digital setting and how to work efficiently with the museum’s photographer and various staff members. These photos will be added to the museum’s records and used to fulfill photo requests. Current undergrad or graduate students who have experience photographing art, specifically drawings or prints, and strong photo editing skills are encouraged to apply.

Learning Objects and Project Goals:
- Learn how to photograph Hirshhorn’s permanent collection of drawings and prints for the museum’s record and photo requests
- Learn how to photograph museum installations indoor and outdoor
- Continue to learn and apply Photoshop skills to edit photos for reproduction or rights purposes
- Learn how to apply asset metadata to photos for preservation and access
- Gain experience archiving born-digital assets to the Smithsonian Digital Asset Management System (DAMS)
- Gain experience in a museum setting
- Opportunities to photograph B-roll at museum events
- The museum photographer and digital asset manager will work with the intern

Qualifications:
- Undergraduate or Graduate student studying photography, art, or digital media
- Basic photographic skills
- Previous experience working in a museum or gallery setting, preferred
- Proficiency in Adobe Photoshop
- Experience working in a fast-paced environment
- Ability to work independently when needed and working with colleagues to complete projects
- Willingness to take initiative
- Ability to meet deadlines and quotas
- Strong organizational skills
- Good sense of humor
- Professionalism

Application Requirements:
- Completed SOLAA application, SOLAA.si.edu
- Personal Essay (two-to-four pages)
- Unofficial or official transcript(s) from current school
- Two reference letters
• Resume/CV
• Portfolio (Send link to website(s) or attach a consolidated PDF copy of work)

**Stipend:**
This internship is unpaid, however a limited stipend is available to help defray living costs. If offered by your educational program, interns can earn academic credit, but the student is responsible for obtaining school approval.

**Internship Session:**
Internship sessions include spring, summer, and fall. Sessions include 100-120 hours during an 8-12 week period. Interns should be available Tuesdays, Wednesdays, or Thursdays during the week. Working hours are flexible and can be based on the intern’s academic schedule.

**Deadlines:**
Spring 2015: applications are due **Monday January 26** at midnight EST.  
Summer 2015: applications are due **Monday April 13** at midnight EST.  
Fall 2015: applications are due **Monday August 10** at midnight EST.

**Questions?**
SOLAA related questions should be directed to OCIO Help Desk at 202-633-4000 or OCIOHelpDesk@si.edu. General internship questions should be sent to Cathy Carver at carverc@si.edu.